

Wroxall Primary School Learning Support Assistant

Job Description / Person specification

Qualifications and training	
Essential	Desirable
<ul style="list-style-type: none"> • Five or more GCSEs at grades 9 to 4 or equivalent, including English and maths. • A relevant qualification within education or childcare (for example NVQ Level 3 award in supporting teaching and learning within schools). 	<ul style="list-style-type: none"> • First aid training. • Safeguarding training • CPD related to Attachment and Trauma Awareness and supporting children with additional needs
Skills and experience	
Essential	Desirable
<ul style="list-style-type: none"> • Recent experience of working with children. • Experience of record keeping and monitoring. • Effective oral and written communication skills. • Demonstrable levels of numeracy and literacy. • Good organisational skills and time management. • Excellent communication skills. • Effective problem-solving skills. • The ability to remain calm under pressure. • The ability to be proactive in seeking solutions. • The ability to work with children in a professional manner. • Experience working with children and young people with additional needs. 	<ul style="list-style-type: none"> • Experience within a primary school setting. • Experience of supporting children with EHCPs • Experience in a specialist area, such as SEND or behaviour support. • Experience of multi-agency working.

Knowledge	
Essential	Desirable
<ul style="list-style-type: none"> ● Knowledge of areas of legislation relevant to child protection and safeguarding. ● Knowledge of relevant school policies and procedures. ● Recent knowledge and understanding of the primary curriculum. 	<ul style="list-style-type: none"> ● Experience of teaching early reading and delivering a synthetic phonics programme. ● Experience of supporting children with SEND and behavioural needs. ● Knowledge of legislation and statutory guidance specific to primary schools.
Personal traits	
The successful candidate will be	
<ul style="list-style-type: none"> ● Able to work independently but also as part of a team. ● Dedicated to their practice. ● Punctual and professional within all aspects of their role with a high regard to school policies and procedures. ● Able to maintain successful working relationships with colleagues. ● Reliable and able to be flexible in their approach to work. ● Positive and engaging. ● Able to plan and take control of situations. ● Capable of handling demanding workload and successfully prioritising work. ● Empathetic to those who face barriers to their learning. ● Patient with children who take longer to understand information. 	
Additional requirements	
The successful candidate will have	
<ul style="list-style-type: none"> ● The capacity to work flexibly. ● An enhanced DBS check. ● Available references from a previous employer or organisation. 	

